

GUIDELINES FOR WORLD LANGUAGE COURSES

1. All students are required to have a copybook. Taking accurate notes is essential. Homework assignments are to be completed in the copybooks and will be checked on a daily basis. There will also be copybook checks throughout the year to see that assignments and notes are organized. An extra "A" quiz grade will be given to all students who keep a well-organized notebook.
2. Listening and being attentive in class is extremely important. Attentiveness in class is part of the class participation grade.
3. The Quarter Grade is based on the following:
 - Tests 25% (approximately 3 per marking period)
 - Quizzes 25% (approximately 5-10 per marking period)
 - Homework 25%
 - Class Participation 25%
 - *Special Projects (will count as test or quiz grades)
 - It is most important for students to learn to speak the language. This is accomplished by speaking and drill work in the target language. Continuous and unnecessary talking will result in points being deducted from the class participation average.
4. Language, vocabulary, and grammar covered in class should be reviewed briefly each evening even if no homework has been assigned. The textbook, copybook, or workbook should be taken home each day.
5. Class attendance is important. Language work is difficult to make up without the help of the instructor.
6. Tests, quizzes, and homework missed due to excused absence from school must be made up shortly upon returning to class. Late assignments are only accepted in the case of an excused absence. Missed assignments will result in a lower homework average.
7. Tapes and videos are used in class. These should be taken seriously and will be very helpful in developing speaking and pronunciation skills.
8. Computers are used for special projects especially in the advanced levels.
9. I am available for extra help after school hours. Students should make arrangements with me in advance.
10. Please contact me if you need to speak to me. I can be reached through the school office or the school's website.

Thank you.

Mrs. Linda Snyder