

## Accounting II

Mrs. Misiewicz

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The principles and concepts learned in Accounting I form the foundation for this course. Partnership and Corporate Accounting are introduced. The class will also complete a business simulation practice set, Fitness Junction.

### Required Materials:

Textbook and Workbooks, Notebook, Calculator, Pencils & Simulation

**Assessment:** Homework 15%      Quizzes 25%      Tests 60%

### Scope

Worksheet for a Merchandising Business  
Financial Statements for a Partnership  
Recording Adjusting and Closing Entries for a Partnership  
Recording Purchases, Cash Payments, Sales, and Cash Receipts  
Accounting for Uncollectible Accounts Receivable  
Accounting for Plant Assets and Depreciation  
Accounting for Inventory  
Accounting for Notes and Interest  
Accounting for Accrued Revenue and Expenses  
Worksheets for a Corporation  
Corporate Financial Statements

### Policies and Expectations

1. Be on time for class.
2. No pens allowed in workbooks or tests. Use of one will result in a zero for the assignment. No exceptions!
3. Be prepared for class. Hand in all assignments on time. Since we review in class, there will be no credit given for late work.
4. It is your responsibility to get all missed assignments, due dates, and class notes. You are not excused if you come to school late or leave early.
5. You will have as many days to make up work as you have been excused for your absence. ALL makeup work must be turned in.
6. All assignments must have proper heading: Name, Date, and Assignment Name or no credit will be given.
7. Missed tests or quizzes must be made up the day you return to school, unless you have missed two or more consecutive days.